

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Wednesday, August 28, 2024

8:00 A.M.

Administration Building – Boardroom

Minutes

Meryl W. Ben-Levy, President
Michael Levine, Vice President
David Dubner
Alison Gilbert
Robert Koonin
Leigh Minsky

ALSO PRESENT

Allison Brown	Superintendent
Susan Warren	Assistant Superintendent for Business and Administration
Michael Goldspiel	Assistant Superintendent for Secondary Education
Karina Báez	Assistant Superintendent for Elementary Education Nancy
Carney Jones	District Clerk

ABSENT

David Seinfeld

7:45 a.m. - Executive Session

Pursuant to Public Officers Law, Section 105, duly moved, seconded, and carried by a vote of 6-0, (Mr. Seinfeld absent) that the Board of Education adjourns to Executive Session at 7:50 a.m., to discuss legal issues. Ms. Ben-Levy moved, seconded by Mr. Dubner to adjourn executive session at 8:46 a.m.

8:00 a.m. - Board of Education Meeting

Ms. Ben-Levy called the meeting to order at 8:48 a.m.

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recommendation to accept the minutes from the following meeting:
August 15, 2024

Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 6-0, (Mr. Seinfeld absent) to accept the minutes for August 15, 2024.

Board President's Comments

Ms. Ben-Levy commented that school will be starting and she wished everybody a "successful, peaceful, joyful, smooth opening, may the whole school year go well."

Superintendent's Comments

Ms. Brown thanked Mr. Szajkowski, Assistant to the Superintendent for Administration and Special Projects and the District Maintainers for the in-house construction completed this summer. After the board meeting, the Board will be taking their summer tour of the buildings to see the work that has been accomplished. Ms. Brown thanked Mr. Szajkowski, Mr. Ramonetti, Science Chairperson and Mr. Goldspiel, Assistant Superintendent for Secondary Education for their design of the EV Lab and Mr. Rocco Calo along with the district maintainers for building the lab. The buildings look great thanks to our custodial teams and bus drivers who spend the entire summer getting our buildings ready for the arrival of our students and staff. Ms. Brown stated, "We have 2 months to get ready for 10 months and the buildings are ready." She cannot wait for the students to arrive. On Thursday, August 29, all staff will be on site.

On behalf of the Board of Education, Ms. Ben-Levy stated how the Board members cannot wait to see the buildings.

PUBLIC COMMENT Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comments.

Ms. Ben-Levy made a motion to move the agenda and agenda addendum as a consent agenda.

Ms. Ben-Levy moved, seconded by Mr. Dubner carried by a vote of 6-0, (Mr. Seinfeld absent), to approve the agenda and agenda addendum as consent agenda.

Ms. Ben-Levy moved, seconded by Mr. Minsky carried by a vote of 6-0, (Mr. Seinfeld absent), to adopt the agenda and agenda addendum as consent agenda.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of

the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

Addendum

P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
27	Brooke Cenname	Rescind Substitute Appointment	Per Diem Substitute Teacher	HH	9/1/24	6/30/25		\$150/day
28	Alana Shaw	Resignation	Substitute Teaching Assistant	HTS		8/26/24 (last day of employment)		
29	Margaret Bouknight	Childcare Leave	Social Studies	MS	8/29/24	6/30/25		
30	Corinne Schmid	Appointment	Regular Substitute/Leave Replacement (S.Simon)	HS	On or About 8/29/24	On or About 11/12/24		Math, BA/Step 1**, Per RTA Contract
31	Sunita Gupta	Probationary Appointment	Science (A.Stevens)	HS	On or About 8/29/24	Prob. Ends 8/28/27*	Science	Biology 7-12, BA/Step 1**, Per RTA Contract

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE

WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Devereux-Glenholme School Residential
Services: Instructional/Residential services for 1 student for the 2024-25 summer and school year
Fees: \$36,715.00 per student for summer program (Tuition: \$13,465.00. Maintenance: \$375.00/daily rate x 62 days (full summer resident rate) = \$23,250.00)
\$69,249.00 per student for the school year
Total estimated to be \$105,964.00 or state approved rate when finalized
(Agreement is subject to review and approval by district counsel)

Recommendation to **amend** the following contract (ii) which was approved by the Board of Education on June 26, 2024 (item B.1. (xxi)):

- (ii) Contractee: Island Trees Union Free School District
Services: ~~Three~~ *Four* (3 4) Island Trees residents to attend Summer School 2024 and One (1) to attend Special programs 2024-25 school year.
Fees: *Summer School Tuition shall be based on the actual cost of providing services. The cost of "basic educational services" shall be \$5,072.00 per student in accordance with the tuition rate established by the NYSED rate setting unit. The cost of "related educational services" (including but not limited to all services outside of the basic education being provided in the classroom such as physical therapy, occupational therapy, speech therapy, ABA services, counseling, teacher aides, teaching assistants, etc.) shall be billed separately to the sending district based on actual utilization.*
3 4 Students Summer School Tuition - \$5,072.00
(July 1, 2024 through August 9, 2024)
1 Student 10 Month Tuition \$127,243.00 (Secondary Rate)
(September 3, 2024 through June 27, 2025)
Total estimated to be ~~\$142,459.00~~ \$147,531.00 (Roslyn to receive) plus sending district is responsible to pay for all related services during Summer School 2024.

B.2. Recommendation to approve the following payment(s) to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$2,220.30	HH Prof. Svcs.	2110-245-07-24OT	H24-00071	P09

- B.3.** Recommendation by Michelle Hazen, Harbor Hill School Principal, to declare as obsolete the attached items which are broken, cannot be repaired, and are no longer of use in the district. It is recommended that they be discarded.
(Attachment B.3.)

BOARD OF EDUCATION:

BOE.1 WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o (“Section 119-o”) empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, town and villages, and districts] to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis;

WHEREAS, the Roslyn Union Free School District has and wishes to continue to invest portions of its available investment funds in cooperation with other municipal corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement, Amended and Restated as of August 1, 2023 (the “NYCLASS Agreement”);

WHEREAS, the Roslyn Union Free School District wishes to satisfy the safety and liquidity needs of their funds;

NOW THEREFORE, BE IT RESOLVED that the Board of Education hereby reaffirms the District’s participation in the NYCLASS program and further authorizes the Roslyn Union Free School District to continue its participation in the NYCLASS program under the terms of the NYCLASS Agreement; and

BE IT FURTHER RESOLVED that the Board of Education hereby approves the NYCLASS Agreement pursuant to paragraph 7.2(b) of Article VII of the NYCLASS Agreement; and

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate participation in the NYCLASS program; and

BE IT FURTHER RESOLVED that a signed copy of this Resolution shall satisfy the requirements set forth in paragraph 7.2 of Article VII of the NYCLASS Agreement; and

BE IT FURTHER RESOLVED that the Board of Education hereby designates Susan Warren, Assistant Superintendent for Business and Administration, as the District’s key contact person and authorized signer for purposes of participation in

the NYCLASS program and further authorizes said key contact person to execute necessary documents to effectuate participation in the NYCLASS program.

BOE.2 WHEREAS the Board of Education designated the depositories for District funds for the 2024-2025 school year at its reorganization meeting held in July 2, 2024;

WHEREAS, the District has since wound down its accounts with Capital One Bank, one of the designated depositories;

WHEREAS, based upon the foregoing, the District Administration recommends that the Board of Education modify the previously designated depositories for the purposes of removing Capital One Bank from the current 2024-2025 list of designated depositories:

NOW THEREFORE, BE IT RESOLVED that the Board of Education hereby modifies the designated depositories previously approved at the July 2, 2024 reorganization meeting by removing Capital One Bank as a designated depository, as recommended by District Administration;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the following designated depositories for the 2024-2025 school year:

Webster Bank, N.A.
U.S. Bank [NY CLASS Cooperative]

[The Board of Education may receive a recommendation during the fiscal year to add additional depositories to this list.]

BE IT FURTHER RESOLVED that the Board of Education hereby directs District Administration to formally close all accounts with Capital One Bank, and further authorizes Susan Warren, Assistant Superintendent for Business and Administration, to execute any documents necessary to effectuate said closure of all accounts with Capital One Bank.

Ms. Ben-Levy moved, seconded by Mr. Minsky and carried by a vote of 6-0, (Mr. Seinfeld absent), to approve the Personnel Agenda Items P.1- P.2, Addendum P.1, Business/Finance Agenda Items B.1 – B.3, and Board of Education Agenda Items BOE.1 – BOE.2.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 6-0, (Mr. Seinfeld absent) to adjourn at 8:53 a.m.

Respectfully submitted,
Nancy Carney Jones
Nancy Carney Jones
District Clerk